

**THURSDAY, MAY 2**

TIME	EVENT	Location
2-4 p.m.	Exhibitor/Candidate Booth Set-up	Hynes, 3rd Floor

**FRIDAY, MAY 3**

TIME	EVENT	Location
8 a.m. – 9:00 a.m.	Exhibitor and Candidate Booth Set-up	Hynes, Hallway 3rd Floor
9 a.m. – 1 p.m.	Visit MTAB Sponsors’ Booths	Hynes, Hallway 3rd Floor
9 a.m. – 6 p.m.	MTA Candidates’ and MTA Internal Booths	Hynes, Hallway 3rd Floor
10 a.m. – 11:45 a.m.	Retired Delegates Meeting/Breakfast and Candidate Speeches	Hynes 302, 3rd Floor
10 a.m. – 6 p.m.	Delegate and Non-Delegate Registration	Hynes 304-306, 3rd Floor
10 a.m. – 6 p.m.	Boston Concierge Service Desk	Hynes, 3rd Floor
10 a.m. – 6 p.m.	Meeting Rooms	Hynes, 3rd Floor
11 a.m.	Business Session Doors Open	Hynes Ballroom, 3rd Floor
11 a.m.–12 p.m. (Noon)	Final Deadline: Submit Proposed Amendments to Standing Rules	Hynes Ballroom, 3rd Floor
11:30 a.m.–11:50 a.m.	MTA Chorus	Hynes Ballroom, 3rd Floor
12 p.m. (Noon)	Business Session Convenes	Hynes Ballroom, 3rd Floor
4 p.m.	Hotel Registration for Delegates Begins	Sheraton Hotel
Prior to Recess	Final Deadline: New Business Items <b>WITH</b> Budgetary Implications	Hynes Ballroom, 3rd Floor
Prior to Recess	Final Deadline: Proposed Resolutions (Resolutions Committee Table)	Hynes Ballroom, 3rd Floor
6 p.m. (Approximately)	Business Session Recesses	Hynes Ballroom, 3rd Floor
6 p.m.–7 p.m.	Resolutions Committee Meeting	Hynes 303, 3rd Floor
6 p.m. – 6:15 p.m.	Dismantling of MTA Candidates’ Booths	Hynes, Hallway 3 <sup>rd</sup> Floor
Immediately after Recess	Candidate Speeches for Contested Seats, Board of Directors	Locations TBA

**SATURDAY, MAY 4**

<b>TIME</b>	<b>EVENT</b>	<b>Location</b>
7:30 a.m.–8:30 a.m.	Higher Education Delegates Meeting	Hynes 302, 3rd Floor
8 a.m.	Business Session Doors Open	Hynes Ballroom, 3rd Floor
8 a.m.	Election: Polls Open	Hynes 311, Voting Room
8 a.m.–11 a.m.	Delegate and Non-Delegate Registration	Hynes 304-306, 3rd Floor
8 a.m.–11 a.m.	MTAB Sponsors’ Booths	Hynes, 3rd Floor
8 a.m.–12 p.m. (Noon)	Boston Concierge Service Desk	Hynes, 3rd Floor
8 a.m.–Adjournment	Meeting Rooms	Hynes, 3rd Floor
9 a.m.	Business Session Reconvenes	Hynes Ballroom, 3rd Floor
10 a.m. (Approximately)	Final Deadline: New Business Items <b>WITHOUT</b> Budgetary Implications	Hynes Ballroom, 3rd Floor
10:55 a.m.	Admittance/Briefing of Observers	Hynes 311, Voting Area
11 a.m.	Election: Polls Close	Hynes 311, Voting Area
11 a.m.	Hotel Check-out (Recommended)	Sheraton Hotel
11 a.m.–12 p.m. (Noon)	Election Tabulation	Hynes 311, Voting Area
11 a.m.–1 p.m.	Dismantling of MTAB Sponsors’ Booths	Hynes, 3rd Floor
11:15 a.m.–Adjournment	Non-Delegate Registration	Hynes, 3rd Floor
11:15 a.m.–Adjournment	Late Delegate Registration	Hynes, 3rd Floor
12 p.m. (Approximately)	Election Results Announced	Hynes, Ballroom 3 <sup>rd</sup> floor
12:30 p.m.–1:30 p.m.	Runoff Election: Polls Re-open (if Necessary)	Hynes 311, Voting Area
1:25 p.m.	Admittance of Observers (if Necessary)	Hynes 311, Voting Area
1:30 p.m.–2:00 p.m.	Runoff Election Tabulation (if Necessary)	Hynes 311, Voting Area
2:00 p.m. (Approximately)	Runoff Election Results Announced (if Necessary)	Hynes Ballroom, 3rd Floor
3 p.m. (Approximately)	Business Session Adjourns	Hynes Ballroom, 3rd Floor

**MEETING ROOMS** will be available at the Hynes Convention Center. Rooms may be reserved on Friday from 10 a.m. to 6 p.m. and Saturday from 8 a.m. to the adjournment of the Business Session. Sign-up sheets will be available at each room. Reservations may be made in advance – please contact Jessica Parlon at 617-878-8153 or [jparlon@massteacher.org](mailto:jparlon@massteacher.org). Per MTA policy caucuses, campaigns and/or external groups will be charged for the use of meeting rooms.

**NEW BUSINESS ITEMS** submitted to the President in the MTA/Quincy Office by 5 p.m. on Monday, April 29, will be distributed to the delegates at Registration and commence to be considered at the Friday session. New Business Items **WITH** budgetary implications should be submitted either by the Monday prior to the Annual Meeting (April 29) or no later than prior to the conclusion of business on Friday (May 3) at the Annual Meeting so that they may be acted upon prior to adoption of the annual budget and the dues for FY2019-2020, which will occur Saturday morning. A new business item **WITH** budgetary implications is defined as any activity or action that would result in an additional expenditure of more than \$1,000 by the MTA. New Business Items **WITH** budgetary implications will be considered in the order in which they are received but before other New Business Items **WITHOUT** budgetary implications. Other New Business Items **WITHOUT** budgetary implications may be submitted during the meeting up to the **end of the first hour** on Saturday morning (by approximately 10 a.m. Saturday, May 4). These may be considered during the meeting in the order in which they are received. If you have any questions, please contact Mary Gilgallon, Director of Governance and Administration Division at 617-878-8213 or [mgilgallon@massteacher.org](mailto:mgilgallon@massteacher.org).

**MEDICAL EMERGENCIES:** During Business Session hours, the line for families to contact delegates for medical emergencies only is the **Hynes Medical Emergency Line** at 617-954-2111.

The Business Session is held in the Hynes Ballroom, 3rd Floor.  
 Doors open at 11 a.m. on Friday and 8 a.m. on Saturday.  
 Admittance requires a proper badge at all times.